

CALIFORNIA CITRUS NURSERY BOARD

Education Committee

Minutes of Conference Call Meeting
December 1, 2009

A meeting of the California Citrus Nursery Board's Education Committee was called to order by Committee Chairman Gary Moles at 2:10 p.m. on Tuesday, December 1, 2009. Roll was taken showing a quorum was present with the following in attendance:

Committee Members	Others	Staff
Beth Grafton-Cardwell	Tracy Kahn	JD Allen, Asst. Manager
Aaron Dillon		Jim Melban, Manager
Gary Moles		

Minutes of Previous Meeting

The minutes of the meeting of March 31, 2009 were unanimously approved as mailed on a motion from Dillon, with a second from Grafton-Cardwell.

Kahn Proposal

The Committee reviewed the proposal from Tracy Kahn entitled, "Digitization of WP Bitters Rootstock Manuscript". Kahn said that because Dr. Bitters' work has remained unpublished since his death, and because of his many years of work in developing new rootstocks for use in California, the University has now digitized approximately half of his manuscripts. She stated, however, that because of budget cuts in California, the project was halted last year and now Martha Nemeth, who had been most familiar with and in charge of the manuscript digitization project, has had her position eliminated due to further cuts at the University. Kahn feels that if the project is left unfinished at this point, that it would be next to impossible to restart the work at a later date, when Ms. Nemeth would probably not be available to do the work. She said that if the Board agreed to fund the work, she would be able to keep Ms. Nemeth on as a "Jr. Specialist" for another year to complete the project.

There was general agreement among the Committee members that at \$36,055, the project was too pricey for the Board to fund on it's own, and asked Kahn if there were other entities who might also want to help complete the work. She said that she had already approached several other entities and individuals and felt that, with some funding from this group, could leverage that into funds from others as well. After some discussion, the Committee agreed that they would recommend that the Board fund \$10,000 of the project, and let Kahn attempt to solicit the remaining funds from other sources.

Committee Action #09-01 – On a motion from Grafton-Cardwell, with a second from Dillon, the Committee recommended to the Board, funding of the aforementioned project in the amount of \$10,000 with the stipulation that Kahn raise the remaining funds from other sources.

MOTION CARRIED UNANIMOUSLY

Board Website

Melban told the Committee that he had been paying the Board’s web designer/maintenance company \$50 per month for additions/deletions to the website rather than asking for an invoice for each update. He said this has worked out to be the cheaper route and further said he would add at least \$600 to the website line item for the upcoming budget, to continue this practice, and the Committee agreed this was a good idea.

Moles said he had talked with management about adding a “counter” to the website so that we would be able to tell how many people are actually utilizing the site. Melban said he had asked for and received a readout from the web designer, showing the website having 68 hits during the month of November, representing hits from 14 different countries. Melban also stated he would ask to have the counter built into the actual website.

There being no further business, the meeting was adjourned at 2:35 p.m.



I, JD Allen, Assistant Manager of the California Citrus Nursery Board, do hereby certify, that to the best of my knowledge, the foregoing is a true and correct copy of the minutes of a meeting of the Citrus Nursery Education Committee held on December 1, 2009.

JD Allen, Assistant Manager